

## ARCHITECTURAL CHANGE APPLICATION

_____	_____
OWNER'S NAME	ACCOUNT NUMBER
_____	_____
ADDRESS OF PROJECT	DESIRED PROJECT START DATE
_____	_____
OWNER'S PHONE NUMBER	ACC Checked Date (confirm materials used)

Please submit this form to The Farm Barn office for the Architectural Control Committee's recommendation to the Board for approval of any exterior architectural changes to your property with: 1) a detailed description of project below; 2) a sketch of the proposed plan, including dimensions; 3) photo(s), if applicable, and 4) paint sample(s), if appropriate.

**WORK CANNOT COMMENCE UNTIL WRITTEN APPROVAL HAS BEEN RECEIVED.**

Please review the FPOA's Declaration of Covenants, Conditions, and Restrictions ("CC&R's") and the Architectural Control Rules ("ACC's") to confirm that your project falls within those restrictions and rules.

**CHECK AND DESCRIBE THE PLANNED IMPROVEMENT(S)**

PATIO; COVER    LANDSCAPING    PAINT    ROOF    COURTESY FENCE; GARDEN WALL    HEIGHT \_\_\_'    \_\_\_\_\_

**ALL DETAILS MUST BE INCLUDED ON THIS PAGE (no attached sheets other than a sketch):** \_\_\_\_\_

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**READ AND INITIAL** - The protocol set forth for ACC Change Applications is for the office staff to review the application for ACC Rules compliance and try to assist the owner with questions. If there is any doubt that the application may not be in compliance or approved, a photo is taken of the outside of the property from the street for the ACC meeting. The ACC members may choose to drive by the homes that are applying for ACC approval to see the property firsthand.

**READ AND INITIAL** - The FPOA strongly recommends to owners who hire a contractor that he/she hold a license issued by the CA State Contractors Board and the necessary insurance. Approval of the above planned change(s) does not imply compliance with any City, County, State and/or Federal Ordinances, Regulations or Laws. Compliance with all appropriate permitting requirements is the sole responsibility of the owner.

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ARCHITECTURAL CHANGE APPLICATION

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PHASE & LOT: \_\_\_\_\_ - \_\_\_\_\_

**REQUIRED DOCUMENTATION:**

Submit the following documentation with your application:

- 1) Detailed description of project;
- 2) Sketch of the proposed plan, including dimensions;
- 3) Photo(s), if applicable, and;
- 4) Paint sample(s), if appropriate.

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IMPROVEMENTS MUST BE COMPLETED NO LATER THAN 90 DAYS FROM DATE OF APPROVAL.

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\_\_\_\_\_ APPROVED    \_\_\_\_\_ DENIED    \_\_\_\_\_ TABLED

ACC RECOMMENDATION FOR BOARD APPROVAL

DATED: \_\_\_\_\_ / \_\_\_\_\_ / 201\_\_\_\_\_

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APPROVED BY FPOA BOARD MEMBERS

DATED: \_\_\_\_\_ / \_\_\_\_\_ / 201\_\_\_\_\_

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